

NOTICE

Please be informed that the filing of application for the position of **EXECUTIVE CLERK OF COURT II (SG-27)** is extended until **April 13, 2018.** Interested and qualified applicants should signify their interest in writing. Kindly attach the following documents to the application letter:

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture; SIGNED, SUBSCRIBED AND SWORN (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

AMPARO M. CABOTAJE-TANG
Presiding Justice